

**SOUTH CAROLINA OFFICE OF MENTAL HEALTH
COASTAL EMPIRE COMMUNITY MENTAL HEALTH CENTER
BOD MINUTES
2/19/2026**

Board of Director Meeting Attendance:

NAME	Position	PRESENT	EXCUSED	ABSENT
Deborah Blalock	Deputy Director		X	
Melanie Gambrell	Assistant Deputy Director	X		
Angie Salley	Executive Director	X		
Jennifer Cobb-Hayes	Director of Administration	X		
Frances Moody	Director of Clinical Operations		X	
Brittany Sauerborn	Medical Chief		X	
Andrea Miley	Clinic Director		X	
Yokina Williams	Clinic Director		X	
Omega Smalls-Frances	Clinic Director		X	
Narlea Scott	Clinic Director		X	
Karen Williams	Clinic Director		X	
Nina Bilder	Nurse Manager		X	
Touray Beaton	Mobile Crisis Supervisor	X		
Tiffany Swinton	Executive Admin Assistant	X		
Dr. Tom Miller	Board Member	X		
Genora Kennedy	Board Member			X
Henry Hiott	Board Member	X-V		
Korey Williams	Board Member			X
LeeAnne Smith	Board Member			X
Linus Wright	Board Member	X		
Cassi Kilpatrick	Potential Board Candidate	X		
Shelisa Benson	Housing Coordinator	X		
Nicki Nichols	Quality Assurance Coordinator	X		

TOPIC	DETAILS/ACTIONS
Welcome	- The following are notes taken from the Board of Directors meeting. It does not detail all the intricate discussions but is intended to give an overview and action items from the Meeting. - The Board Chair called the meeting into order and provided a brief description of the agenda items. - Minutes were <u>not</u> approved by vote. A quorum of 3. Minutes from 11/20/2025, 1/15/2026, and 2/19/2026 need approval.
Initial Presentation – Shelisa Benson – Housing Coordinator	PowerPoint presentation displayed on the screen: - HOMESHARE - A program of the Office of Mental Health which provides intensive and individualized community-based mental health services for psychiatrically disabled adults.

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	○ Coastal Empire currently has 7 active Homeshare providers and 3 patients in our Homeshare Program. ● RENTAL ASSISTANCE ○ Community Housing: capacity of 18; currently housing 18 patients and 31 individuals total. ● Community Residential Care Facilities ○ 7 in our catchment area ○ 21 patients ○ Quarterly visits to each facility for CRCF Assessments with patient residents. ● Pintail Pointe Apartments ○ Beaufort- Boundary Street ○ 84 units; 9 supportive housing ● Carrington Manor Apartments ○ New 55+ community in Beaufort- Boundary Street ○ 70 units; 7 supportive housing												
Initial Presentation – Nicki Nichols – Quality Assurance Coordinator	PowerPoint presentation displayed on the screen: ● QA Board presentation ○ FY2026 Compliance ▪ 4QFY2025 AUDIT SCORE- 82% \$4354.00 Disallowances ● Last year: 89% ▪ 1QFY2026 Audit Score – 87% ● Last year: 89% ○ Compliance Reports-FY2026												
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1.26.2026	EXTERNAL: DUPLICATE PAYMENT-MEDICAID <u>MCO</u>	\$132.18, MHP5
1.27.2026	EXTERNAL: Select Health Audit- 9 charts-	\$3,525.77 (learning and not actually required to be paid back)
		Last FY 4QandIQ total: \$5332.50
Totals: 10 compliance reports (3 external, 7 internal)	Increase of \$1,163.17<-----	Total paybacks: \$6495.67

-
- Findings
 - MHP1-\$1064.00- 3 different reports; MHP2-\$ 510.00-2 different reports, MHP3-\$353.00, MHP4-\$367.00,MHP5-\$132.18
 - Corrective Actions:
 - (1) Staff members had individual supervision to address the findings, QAC has sent out emails to all staff with reminders of the findings to include:
 - (2) POC must be signed by all parties
 - (3) Assessment documentation must include the full Mental Status Exam
 - (4) Initial assessments are limited to 3, more than the 3 results in Overutilization
 - (5) All disallowances have been submitted to Insurance and/or credited to the account
- New hire trainings are also still occurring
 - Compliance and privacy
 - QA specific documentation training :
 - -3 sessions and then one-on-one 4-6 wks. Out
- Mandatory QA training for all MHPs is still yearly
 - QA BOOTCAMP- 1 full-day
 - face-to-face training
- QA Refreshers are still offered 2 x wk
 - TUESDAYS and THURSDAYS 12-1pm
 - LUNCH and LEARN FORMAT
- Privacy reports for fy2026
 - FY2025 total: 2
 - Lost ID badge
 - Text violation
 - FY2026 total: 1
 - Lost ID Badge

**Clinical Ops. Report –
Angie Salley**

All reports were displayed on screen and included in agenda:

- Admissions:

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	<table><tr><td></td><td>Jan 2025</td><td>Jan 2026</td></tr><tr><td>Beaufort</td><td>42</td><td>46</td></tr><tr><td>Colleton</td><td>33</td><td>43</td></tr><tr><td>Hampton</td><td>12</td><td>31</td></tr><tr><td>Ridgeland</td><td>12</td><td>14</td></tr><tr><td>Hilton Head</td><td>24</td><td>26</td></tr><tr><td></td><td>123</td><td>160</td></tr></table> • • C20's: 94% • COLLABORATIVE DOCUMENTATION: 88% • PATIENT CARE HOURS: 886.47 – met expectations for the center and state		Jan 2025	Jan 2026	Beaufort	42	46	Colleton	33	43	Hampton	12	31	Ridgeland	12	14	Hilton Head	24	26		123	160
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Dr. Jennifer Cobb-Hayes – Director of Administration – Financial Update	HR Report: • 7 posted positions • 4 current positions awaiting approval • 2 New hires for March Finance • We are doing good as a center, and out of all the other centers. Whatever we have as an overage, it becomes the State's. • We have a lot of projects and landscaping to do. • Parking lot will get started in the Summer – approved • Remodeling in kitchens and bathrooms - approved																					
Medical Director's Report - Angie Salley, Executive Director	Addendum: • 2 separations- Dr. Wright on 12/31/25 and Dr. Bishop on 1/21/26. • 2 new locum tenens providers coming on board: ○ Adela Montalvo, PMHNP, 5 days a week on site at 4 of our 5 clinics ○ Caroljane Roberson, MD, 5 days a week on tele for 3 of our 5 clinics • Vacancy: medical admin assistant, working on approval to post step. • Nursing remains fully staffed. • Pulling some MD time from Jasper as they have the lowest census. • Meeting time to first visit with MD goals (30-90 days depending on age, payor, and level of severity of pt—we are meeting this always except for a few straggling C&A patients, which is not uncommon. Making gains in the right direction with that. We have sufficient MD time for C&A patients, we just have the hardest time getting them into their appts at the clinic (i.e. higher no-show rate), esp when they are getting therapy at school instead of the clinic and during periods of time that school is out of session. • First episode psychosis program continues to grow in numbers and the success of the programming. • Avatar Go Live set for April 13. MD/NPs will be taken off-line from seeing pts on April 10 to do full day prep and training with me.																					
Executive Director Report - Angie Salley, Executive Director	• Thanked Shelisa and Nicki for doing a great job with their presentations. ○ Acknowledged Nicki finishing her licensure as an LPC supervision course. We are expecting Yokina Williams to do the same. • Thanked the entire management team for their support and for wearing many hats.																					

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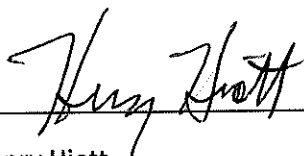
	• Recently myself and Administrator, Jenn met with the Office of Admin, Office of Executive Budget, and State HR regarding the current organizational structure of CECMHC..... all Centers had similar meetings. We presented our org charts to them and pretty much explained our staffing to help them learn more about exactly what our center does and how we're structured.. • We currently don't have a state agency director for BHDD. The position is or will be posted along with Medical Director and BHDD HR Director as we move forward with the restructuring. • We're still CECMHC – we still have the same mission despite restructuring. • We have been asked not purchase things with OMH on it. • New EHR – Training went well in Orangeburg. New rollout date should be April 13th, 4 members of our staff participated. Their participation is helpful in planning our training and preparing our staff for going live on April 13th- 16th . • SIMs (Sequential Intercept Mapping) will be happening in May 5th and 6th. We have booked a location with Beaufort City PD. It is an event where we're going to be bringing together many of our community partners, particularly those solicitors office, public defender, any judges, detention center and other human resource organizations. • Meeting with school superintendents regarding renewal of contracts. Recently met with Jasper, have an upcoming meeting with Beaufort. Colleton and Allendale are pending. • County Presentations – went to Hampton County earlier this week, 2/17 and Yokina Williams did a wonderful presentation, I accompanied her and we requested to continue support in the amount of \$7,650. Waiting for information to schedule presentations with Jasper and Colleton. • Pending contract for the Colleton Co. Sheriff's Dept for the LE Embedded Clinician and Beaufort PD, both in the amount of \$25, 000.
Deputy Director Report – Assist. Deputy Melanie Gambrell	• Acknowledged Yokina Williams (Allendale-Hampton Clinic Director) for facilitating the first SIM event in the state. She did a great job. • As of today, OMD has had 4 SIM events. Charleston, Berkeley, Dorchester – which was focused on homelessness and Orangeburg which was a regular SIM. Upcoming event in Horry. Policy Research Associates: we contract with them to facilitate for us, and they produce a report for the county and the community outlining an action plan. Excited about the upcoming event in Beaufort. • Update - Every Wednesday afternoon, there's been an office director's meeting, and typically, Doctor Bank, office director, Sarah Goldsby, the office director for Office of Substance Use Services, and Constance Holloway, who's the office director of Office of Intellectual and Developmental Disabilities. Meeting with Governor's Office, Jamie Shuster Godfrey. We're talking about collaborating. All the centers are advertising a position that will work with those with mental illness as well as have a specialty in developmental disabilities. The Department of Administration is taking the lead on more administrative functions. • Centers may not be allowed to keep surplus funds.
Additional Remarks / Topics	• E.D. acknowledged Ms. Kilpatrick and the fact that Exec. Admin., Tiffany Swinton has attempted to f/u Beaufort Delegation, but no response. E.D. also reached out to OMH's Government Affairs personnel.

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Henry Hiott, Chairman of Board (Interim)	• Minutes can't be approved without a quorum. There will be 3 sets to be approved in March. • Election of Officers has been put on hold until a quorum is met.
Dr. Tom Miller – Secretary and Treasurer	• Will contact the board members to ensure presence is made

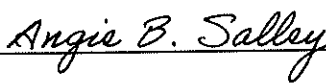
Scribe for Today's Meeting: Tiffany Swinton

Scribe for March 19, 2022:



Henry Hiott

CECMHC Board of Directors Chairman (Interim)



Angie B. Salley

CECMHC Executive Director