OAMHC BOARD OF DIRECTORS MEETING MINUTES
SEPTEMBER 24, 2026

TOPIC	DISCUSSION	FOLLOW-UP
CALL TO ORDER	The September 24, 2026, meeting of the Orangeburg Area Mental Health Center Board of Directors was called to order by Board Chair Dr. Melvin Ransom at 1:00 pm in the Main Conference Room at Orangeburg Area Mental Health Center, 2319 Saint Matthews Road, Orangeburg, South Carolina. The meeting was also held virtually via Microsoft Teams.	
APPROVAL OF MINUTES	The minutes of the August 27, 2026, board meeting was approved on a motion by Mrs. Sadie Jarvis and seconded. The motion was approved and carried.	
EXECUTIVE DIRECTOR'S REPORT for SEPTEMBER 2026	Mr. Williams welcomed board members and staff. The agenda and reports to be discussed were shared with board members via email and in person. The Executive Director's Report for September 2026 was presented by Mr. Willliams. The following are highlights from the report: • **<u>Access to Care</u>:** ▪ Mr. Williams reviewed the FY27 Access to Care report. ▪ July 2026 – 97% ▪ August 2026 – 98% ▪ Mr. Williams noted the Center continues to work on achieving the goal of 100% Access to Care and	

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EXECUTIVE DIRECTOR'S REPORT for SEPTEMBER 2026 (CONT.)	explained not offering appointments in the correct time frame can cause the Access Care rate to fall below 100%. The mistakes have been corrected and it is hopeful this will reflect in the month of September. • **Collaborative Documentation:** ▪ Reviewed the FY27 Collaborative Documentation report. ▪ July 2026 – 84% ▪ August 2026 – 80% ▪ Mr. Williams noted there is room for improvement and explained each staff member is required to complete at least 85% of their notes on the same day. It is stressed to staff that notes must be in the system within a 24-hour time frame. It is hopeful Collaborative Documentation will be better in September. • **Patient Care Hours:** ▪ Mr. Williams reported the Patient Care Hours report was not available due the new EHR. • **Recruitment & Vacancies:** ▪ MHP ACT Addiction Counselor position is posted. Mr. Williams noted this is a hard position to fill and the candidate must be certified. Mr. Williams has requested assistance from the Dawn Center (local drug and alcohol facility) with filling this position. ▪ ACT Team Lead – scheduling interviews. As of today, there are only two applications for the	

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EXECUTIVE DIRECTOR'S REPORT for SEPTEMBER 2026 (CONT.)	position. One is an internal applicant. Mrs. Gambrell suggested including Lisa Davis, ACT Program Director, in the interviews. Mr. Williams advised this is a good idea and will include Ms. Davis in the interviews. ▪ Holly Hill Clinic MHP Adult position – candidate will start on 10/2/26. ▪ The selected candidate for the School-Based Holly Hill position has rescinded her decision. ▪ Candidate selected for School-Based Bamberg County will start on 10/19/26. ▪ Orangeburg Med Tech position – candidate will start on 10/2/26. ▪ School-Based position for the Orangeburg School District is vacant and awaiting approval to post. The previous School Mental Health clinician is now the Center's IDD (Intellectual and Developmental Disabilities) clinician. ▪ ACT Peer Support – the candidate selected for this position is a former employee from the Santee-Wateree Mental Health Center. The candidate will start on 10/2/26. ▪ Peer Support (Non-Act) – posted. As reported previously, each Community Mental Health Center is required to have three Peer Support Specialists (1 ACT and 2 Non-Act). ▪ Administrative Coordinator I – a candidate has been selected and waiting for approval.	

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EXECUTIVE DIRECTOR'S REPORT for SEPTEMBER 2026 (CONT.)	▪ Orangeburg MHP/MDFT – waiting to be reposted. Mr. Williams explained the MDFT program is the highest level of intensive service for children and there is also difficulty with filling the MDFT position. ▪ OAMHC has 69 full-time employees ▪ OAMHC has 1 full-time temp psychiatrist at the detention center. ▪ 5 interns - 1 of the interns is a paid intern from the master's program at South Carolina State University. ▪ A board member recalled Mr. Williams reported it is hard to recruit an addiction and MDFT counselor and inquired the reason of being unable to recruit for these positions. Mr. Williams advised he is unsure but does not believe compensation is the reason. Mrs. Gambrell explained the positions are so specialized that you just have to find the right person. • **<u>Community Outreach/Staff Appreciation</u>:** ▪ On August 8, 2026, the Orangeburg Area Mental Health Clinic Director participated in a Back-to-School Bash hosted by the Orangeburg County Auditor, in which school supplies were distributed. Information about mental health and services provided by the clinic were provided to families. ▪ On August 24, 2026, Mr. Williams met with the Family Health Center CEO to discuss a Certified Community Behavioral Health plan. A MOU (memorandum of understanding) has been created	

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EXECUTIVE DIRECTOR'S REPORT for SEPTEMBER 2026 (CONT.)	in which the Family Health Center will bring their mobile RV to each OAMHC clinic site on clinic days to provide services to patients. Currently waiting for the MOU to be approved and executed. ▪ In August, Mr. Williams attended the Business Expo 2026 hosted by the Orangeburg Chamber of Commerce. Mr. Williams noted board member, Mr. Green, attended as well. ▪ OAMHC will host its Orangeburg County Stakeholder meeting on October 8, 2026, at 2 p.m. at the Center. Board members were invited to attend. There are plans to have a stakeholder meeting for Bamberg and Calhoun Counties. • **New Hires**: ▪ None • **Separations**: ▪ None • A board member inquired the normal number of employees the Center usually has. Mr. Williams reported the Center usually has between 69 and 74 employees. This is more than it used to be five years ago. More staff are needed due to bringing in more programs. • The board thanked staff and Mr. Williams for his leadership, hard work and dedication to the mental health sector.	

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ADMINISTRATOR'S REPORT	The Financial Report was presented by Ms. Shawnta Locks as follows: • **<u>Financial</u>:** o There is no financial update to report due to the merger and some of the reports being taken away. Centers were asked to not make any changes unless the center had allocated additional funding that required any updates. The Center continues to monitor its expenditures and revenue. o There continues to be a few billing issues with Avatar, the new EHR, but the billing team is working to address the issues. Also, working closely with the front desk as this department affects billing. The finance/billing team is having meetings to ensure the Center is bringing in revenue. • **<u>Projects</u>:** o The contractors are at the very end of completing the HVAC system at the Orangeburg office. The team is in the process of cleaning up and adjusting a few items. • Mrs. Locks reported that upon arriving to the Center on Monday (9/21/26), it was discovered that the catalytic converter was taken out of the Center's van and this has happened quite often with the Center's RV. That is why the RV is now parked at the Orangeburg County Sheriff's Office. The van was previously parked at the Holly Hill	

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ADMINISTRATOR'S REPORT, (cont.)	Clinic but unable to continue doing this because the Center no longer has a maintenance team to bring the van to the Center every morning. • A board member inquired if the van could be parked at the Sheriff's Office. Mrs. Locks advised that is possible and may be the best solution until the van can be placed somewhere secure.	
Director of OMH Report	Director of OMH, Melanie Gambrell shared the following updates occurring within the Department of Behavioral Health and Developmental Disabilities: • Mrs. Gambrell shared she has been selected for the role of Director of the Office of Mental Health. Dr. Kimberly Rudd was previously serving interim in that role. Dr. Rudd has now been appointed as the interim Director of State Operations • Mrs. Gambrell explained State Operations is a position that will oversee the agency's psychiatric hospitals to include Morris Village, the agency's autism homes that were under the Office of Intellectual and Developmental Disabilities (OIDD), the community mental health centers and eventually the regional centers that OIDD ran, but they're still undergoing some transition, so that will take place soon. • Debbie Blalock has been moved into a senior consultant role and as reported previously, she is retiring in January. • In the role of Director of the Office of Mental Health, Mrs. Gambrell will also co-supervise the community mental	

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Director of OMH Report, (cont.)	health centers with Dr. Rudd. Eventually the agency will hire someone whose sole focus will be supervising the community mental health centers. • Board members congratulated Mrs. Gambrell on her new position. • A board member inquired what are some of the positivity or negativity associated with the merger. ▪ Mrs. Gambrell explained that change is hard for everyone but noted Aiken County has done a really nice job working with their local alcohol and drug entity. The local alcohol and drug center has placed mental health professionals as well as peer support specialists in the Aiken-Barnwell MHC. Mrs. Gambrell has reviewed an MOA for Spartanburg MHC in which they are trying to do the same thing in Cherokee County. ▪ Mrs. Gambrell reported the communication lines have improved with the Office of Intellectual and Developmental Disabilities. ▪ Mrs. Gambrell noted on the negative side, any change can be stressful for all staff and Mrs. Gambrell is doing the best job to support staff through this merger.	
CORPORATE COMPLIANCE	• Corporate Compliance Officer, Jessica Green, presented the Corporate Compliance report: o The two compliant issues reported to the board in April 2025 have been closed. The first one, a blank note, was closed on May 16, 2025, and the Humana	

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CORPORATE COMPLIANCE, (cont.)	prepayment was closed on July 22, 2025. ○ For FY25, the Center has had two more compliance issues: ▪ Documentation in a patient's chart that was not completed, but the clinician was able to complete the information. Therefore, there were no disallowances, and the issue was closed on July 3, 2025. ▪ Clinical documentation that did not include all the components of the note. That issue was closed on October 30, 2025. ○ FY26 Compliance issues: ▪ Compliance issue due to overpayment to Healthy Connections. The overpayments were adjusted by Healthy Connections and the issue should be closed. Ms. Green reported she has not heard from Healthy Connections confirming the issue has been closed. A board member inquired how long ago did this take place. Ms. Green reported this took place on July 11, 2025, and the letter received from Healthy Connections advised they were going to make the adjustments. The board member suggested Ms. Green follow up to ensure this issue has been closed. Ms. Green advised she will follow up.	

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CORPORATE COMPLIANCE, (cont.)	▪ Documentation not being in the chart to support the service charge that was selected for the service provided to the patient. This issue was closed on January 29, 2026, and has been resolved. ▪ OMH-wide overpayment compliance issue that included OAMHC as well as two other centers and Morris Village. Ms. Green explained that as requested, documentation was submitted via a portal, but it was not shared that the portal was not set up to assess the documentation the way it was submitted. Therefore, the Center was allowed another chance to resubmit the documentation. The documentation was resubmitted on September 3, 2026, and waiting for the results. ▪ Healthy Connection overpayment that our billing department determined were duplicate. The overpayments were reimbursed to Healthy Connections and the issue has been closed as of August 27, 2026. o OAMHC had its State Compliance Program review. Ms. Green reported the Center did extremely well. The overall score was 96% which is an 17% increase from the previous review.	

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CORPORATE COMPLIANCE, (cont.)	○ FY27 Compliance issues: ▪ A bill of correction for mental health assessments that were duplicated. Ms. Green explained this was not intentional but was due to moving to the new EHR. This compliance issue has been reported but it currently still open. ▪ Optum prepayment review which Ms. Green explained reviews the paid services that were provided. Currently waiting to hear from Optum. This issue remains open. ○ A board member inquired if staff are having a lot of problems with the new system creating issues with clients and other things. Ms. Green explained Avatar is different from the legacy system that was used in the past and it is currently being improved and things are being put in place to help stop some issues from happening. But for now, case management and monitoring by managers, supervisors and QA are helping to address issues.	
OTHER	• Ms. Young advised she has included instructions in the packets provided to the board members on how to obtain a vendor number so board members can be paid for attending board meetings. • Mr. Williams shared board meeting minutes along with meeting times are now available on OAMHC's website.	

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OTHER, (cont.)	• Dr. Ransom advised the board would like to be involved in the holiday plans for staff and will contribute. Mr. Williams advised staff will meet in October to determine holiday plans. The board requested to be informed. Mr. Williams advised he will inform the board members once plans have been decided. • The next meeting is October 22, 2026.	
ADJOURNMENT	**A motion was made by Mrs. Jarvis for adjournment. The motion was seconded and carried. The meeting was adjourned by Dr. Ransom.**	

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TOPIC	DISCUSSION	FOLLOW-UP
ATTENDANCE	**Board Members Present at Meeting:** Sadie Jarvis — Andria Jeffries Nancy Harrison — Samella Capers Dr. Melvin Ransom — Stephanie Moorer William Green — Judy Harrold **Board Members Present at Meeting (Microsoft Teams):** Stephanie Moorer — Dr. Sheridan Coleman Dr. Sherral Brown-Guinyard **Board Members Absent from Meeting:** Lashonda Wright **Staff/Guests Attending Meeting:** Bryant Williams — Shawnta Locks **Staff/Guests Attending Meeting (Microsoft Teams):** Melanie Gambrell	
MINUTES PREPARED BY:	Kimberly Young	